

Application for Employment

Personal Information

Date _____				
Name _____			Social Security Number _____	
Last Name	First	Middle		
Present Address _____				
Street		City	State	Zip
Permanent Address _____				
Street		City	State	Zip
Phone Number _____				
Are you under 18 years of age? yes no If yes, list birth date _____				
Have you ever been employed by this company before? yes no			Where? _____ When? _____ Manager's Name _____	
Are you eligible to work in the United States? yes no				
If hired, do you have a reliable means of transportation to get to work? yes no				
Explain _____				
What interests, hobbies, or extra curricular activities do you have (exclude those that are religious or ethnic in nature): _____				
Have you ever been convicted of a felony or misdemeanor other than a traffic violation? yes no				
If yes explain: _____				

Employment Desired

Position applying for: _____		Full or Part Time: _____	
Date available _____		Rate of pay desired: _____	
Please indicate below the days and hours on those days that you would be available to work:			
Monday	yes	no	Hours _____
Tuesday	yes	no	Hours _____
Wednesday	yes	no	Hours _____
Thursday	yes	no	Hours _____
Friday	yes	no	Hours _____
Saturday	yes	no	Hours _____
Sunday	yes	no	Hours _____

Employment History

(list below former employers, starting with last one first)

Employers Name, Address Supervisor's Name/Phone	Job Title and Duties	Salary/Wage	Reason for leaving
Date, Month and Year			
From			
To			
From			
To			
From			
To			
From			
To			

May we contact the past and/or present employers listed above? yes no If no, indicate those you do not want us to contact.

IN CASE OF EMERGENCY, NOTIFY:

Name _____ Address _____ Phone number _____

Military Service: Veteran	yes	no	Branch _____	From _____	To _____	Rank at Discharge _____
Honorable Discharge	yes	no	Any unfulfilled obligations?	yes	no	
Military Schools Attended						

Education

Schooling	Name and Location of School	Educ. Completed	GPA	Graduate
		Grade	Year	Yes/No
High School				
College				
Trade/Business				
Other (specify)				

References

Give the names of persons not related to you as references, whom you have known at least 1 year				
Name	Address	Phone Number	Years Acquainted	Personal/Business
1.				
2.				
3.				
(Attach List of Additional References, if any)				
Are you known to schools/references by another name?		yes	no	If yes, please indicate the name (s).

1.	I authorize investigation of all statements contained on this application except where I have requested on this form that no investigation to be made.
2.	I understand that misrepresentation of omission of facts called for is cause for dismissal and that my employment is substantially dependent on truthful answers to the foregoing inquiries.
3.	I understand that nothing contained in this employment application or in the granting of an interview is intended to nor does it create an employment contract between the company and myself for either employment or the providing of any benefit. In the event that an employment relationship is established. I understand that I have the right to terminate my employment at any time for any reason or no reason, and the Company retains the same right regarding the discontinuation of my employment.
Date _____	Signature _____

Server Applicants Only

If tip allocation is required, I, the undersigned, agree that allocating tips based upon hours worked per tipped employee reflects a good faith approximation of the actual distribution of income among the tipped employees in this establishment. NOTE: IRS rules require that the allocation method "reflect a good faith approximation of the actual distribution of tip income".
Date _____ Signature _____

DO NOT WRITE BELOW THIS LINE-EMPLOYER'S USE (to be filled in only AFTER hire)

Date Hired	Rate of Pay	Job Class to Start
Position	Signed	
Race	Sex Male	Female